

Weekly Update

Group Name and Number: **SKT GROUP14**

TA: **Yuxin Tian**

We met with our TA for **60** mins, in person/on Zoom this week.

Item	
1.	<p>What our group has done since our last meeting:</p> <ul style="list-style-type: none"> ● Through the video How To Write A Winning Project Proposal, we determined the structure of the proposal and assigned tasks to group members based on their roles, ensuring more efficient progress. ● We completed the first draft of the proposal, outlining the project background, and problem, laying the foundation for the next phase of development. ● We discussed several potential features for the website, such as smart recommendation functions, forum features, and more. ● During the meeting, we conducted a preliminary prioritization of these features, identifying which ones should be developed first in the early stages of the project. We also began considering how to integrate health-related content with users' actual needs to ensure that the website is both practical and effective in raising health awareness.
2.	<p>Contributions of each team member since our last meeting (show overall % contribution):</p> <p>Haoxiang Han: 16.7% Jiawei Xing: 16.7% Ruiyang Liu: 16.7% Shaojun Wang: 16.7% Xiaopeng Zhang: 16.7% Xuning Wei: 16.7%</p>
3.	<p>We have the following questions and/or issues that we would like to discuss:</p> <ul style="list-style-type: none"> ● Based on feedback from the food company or further research, are there certain features of the website that need to be prioritized? ● How can we integrate complex health functionalities while ensuring the website remains user-friendly? ● Do we need to further understand the characteristics of our target audience to more precisely tailor the website's features and content? For example, is the website primarily aimed at the general public, or at specific health-focused groups (e.g., elderly people, fitness enthusiasts)?
4.	<p>What we plan to do before the next meeting:</p> <ul style="list-style-type: none"> ● Complete the final revisions of the proposal document, ensuring all key elements are thoroughly explained, and conduct an internal review within the group to ensure the content is clear, understandable, and complete. ● Research best practices for health-related websites to further refine our website's feature design.

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