

## Weekly Update

**Group Name and Number:** \_\_\_SKT

**Group14** \_\_\_\_\_

**TA:** \_\_\_\_\_

**We met with our TA for \_\_\_ mins, in person/on Zoom this week.**

### Item

1.	<p>What our group has done since our last meeting:</p> <ul style="list-style-type: none"> <li>● We have read the problem statement and the agile software engineering team roles, roughly understood what shall we do through the project.</li> <li>● Each member stated the advantages and disadvantages of their own technology, which is convenient for further specific division of labor</li> <li>● Divided the team agreement and fill out the weekly update.</li> </ul>
2.	<p>Contributions of each team member since our last meeting (show overall % contribution):</p> <p>Haoxiang Han: 16.7%            Jiawei Xing: 16.7%            Ruiyang Liu: 16.7%            Shaojun Wang: 16.7%            Xiaopeng Zhang: 16.7%            Xuning Wei: 16.7%</p>
3.	<p>We have the following questions and/or issues that we would like to discuss:</p> <ul style="list-style-type: none"> <li>● Should we define a more detailed timeline for the project phases or keep it broad for now?</li> <li>● What are the best practices for dividing tasks and ensuring each team member's responsibility aligns with their expertise?</li> </ul>
4.	<p>What we plan to do before the next meeting:</p> <ul style="list-style-type: none"> <li>● Start researching the relevant technologies and frameworks to use in the project.</li> <li>● Finalize the detailed project timeline with milestones.</li> <li>● Begin the implementation of the first phase of the project based on the defined plan.</li> </ul>